## **CONVOCATION**

The Board of Directors of ROMCARBON SA with headquarters in 132 Transilvania Street, Buzau, Buzau County, registered at the Buzau Trade Registry Office under no.J10/83/1991, gathered in meeting on 21.03.2018, CALLS FOR:

ORDINARY GENERAL MEETING OF SHAREHOLDERS (OGMS), on 26.04.2018 at 12<sup>00</sup>, at the company's headquarters in 132 Transilvania Street, Buzau, Buzau County, with the following Agenda:

- **1.**Presentation, discussion and approval of the annual report of the Board of Directors for the fiscal year 2017. **2.**Presentation and approval of the individual financial statements for the financial year 2017 in accordance with International Financial Reporting Standards (IFRS) based on: Directors' Report and External Financial Auditor's Report for the financial year 2017.
- **3.**Presentation of the report of the external financial auditor Deloitte Audit SRL, member of Deloitte Touche Tohmatsu on the consolidated financial statements for the financial year 2017.
- **4.**Presentation and approval of the consolidated financial statements, for the financial year 2017 in accordance with International Financial Reporting Standards (IFRS) based on: Directors' Report and External Financial Auditor's Report for the financial year 2017.
- **5.**Presentation of the report of the external financial auditor Deloitte Audit SRL, member of Deloitte Touche Tohmatsu changing situations on the consolidated financial statements prepared in accordance with International Financial Reporting Standards (IFRS) for the fiscal year 2017.
- **6.**Approval of the distribution of the net profit recorded in the fiscal year 2017 in the amount of 4.798.065,69 lei on the following destinations:
- a) Legal reserves amounting to 239.903 lei;
- b) Other reserves amounting to 1.487.753 lei, representing fiscal facility regarding the profit tax exemption for the profit reinvested in 2017;
- c) Retained earnings amounting to 3.070.409,69 lei.
- 7.Presentation and approval of the Annual Report for 2017, prepared in accordance with CNVM Regulation No.1/2006 on issuers and operations with securities and the Corporate Governance Code of the Bucharest Stock Exchange.
- **8.**Approval to discharge the members of the Board of Directors for the work in fiscal year 2017.
- **9.** Approval to contract services for the statutory audit of the company for the financial year 2018.
- 10. Approval of the incom and expenses budget for the financial year 2018.
- 11. Approval, in consideration of the provisions of Governments Emergency Ordinance no.79/2017, for the modification of Law no.227/2015, the Fiscal Code, that starting with January 1-st, 2018, ROMCARBON SA Mmembers of the Board of Directors, be granted the same net fee in payment at 31.12.2017, to which it will be added all legal tax and fees. The fee diference since January 2018 up to the day will be paid retroactively. The total of the net fee remain the same as before and the taxes paid by the company will be according to the law.
- **12.**Approval of **23.05.2018** as **"registration date"**, according to art. 86 of Law 24/2017 regarding issuers and art.2 let.e of the C.N.V.M. Regulation no.6/2009.
- 13. Approval of 22.05.2018 as "ex-date", according to art.2 let.f of the C.N.V.M. Regulation no.6/2009.
- **14.**To note the termination of Mr. Hung, Ching-Ling, Member and Chairman of the Board of Directors of ROMCARBON SA, due to the impossibility of being exercised.
- **15.** Election of a new member of the Board of Directors of ROMCARBON SA, considering the termination of the term of office of Mr. Hung, Ching-Ling, for a term equal to the remaining period until the expiry of his predecessor's term, ie until 04.02.2020 and granting a monthly net fee equal in value to the monthly net fee received by his/her predecessor.

And

EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS (EGMS), on 26.04.2018 at 12<sup>30</sup>, at the company's headquarters in 132 Transilvania Street, Buzau, Buzau County, with the following Agenda:

- **1.** Approval for the banking exposure of Romcarbon SA for the financial years 2018-2019, consisting of: credits in amount of 13.712.255 Euro and 18.266.498 Lei; leasing contracts in amount of 11.545 Euro; factoring contracts with a ceiling of 500.000 Euro; letters of guarantee in amount of 500.000 lei; Guarantee given to LivingJumbo Industry SA for the investment credit contracted UniCredit amount of 2,057,200 Euro, as detailed in the material no. 2863/16.03.2018.
- 1.1. Approval for:
- -the prolongation by 36 months of the validity of the factoring ceiling of 500.000 Euro;
- -the prolongation at maturity, or if necessary, before maturity date, of the letters of guarantee ceiling by 36 month period and suplimenting the guarantees as detailed in material no. 2863/16.03.2018;
- -the prolongation by 12 months of the validity of the credit facilities contracted by Romcarbon SA with BRD-GSG SA ans UNICREDIT Bank SA, and for maintaining the related guarantee;
- -for the replacement, according to those mentioned in the Board of Directors Decision no.1/19.01.2018, in case of sale, of the mortgage on Romcarbon assets located in Iasi, no.20 Chisinaului Way, with cad.no.148536, consisting of land in total area of 8103 sqm and buildings 148536-C1, 148536-C2, 148536-C3, 148536-C4 with mortgage on other assets company/other guarantor property as detailed in the material no. 2863/16.03.2018.
- 1.2. Empowerment of the Board of Directors to negotiate and decide, as appropriate, regarding: changing credit conditions (including, as appropriate, the extension of up to 12 months of short-term facilities credit lines), modification and/or the establishment of new securities, restructuring existing credits/banking exposure, change currency or refinance existing loans and contracting of new loans, within the limits of the approved banking exposure and of the law.
- 1.3.Empowerment for the General Director And Financial Director, to sign credit agreements, addendums thereto related, mortgage deeds and other guarantees, and any other documents necessary for the carrying out of the EGMS's decision.
- **2.** Approving, confirming, ratifying and assuming in its entirety, the Decision of the Board of Directors of Romcarbon SA no.1 from 19.01.2018, respectively approving, confirmation, ratification and assumption of all legal acts signed by Romcarbon SA and Unicredit Bank SA, as follows:
- -Special Credit Terms (CCS) to Credit Agreement no. BUZA / 003/2018 dated 19.01.2018;
- -Mortgage agreement signed on 19.01.2018, based on the Credit agreement no. BUZA / 003/2018 dated 19.01.2018;
- -Annex no. 1 to the Contract for the mortgage on 18.01.2017, related to the Credit Agreement no. BUZA / 044/2016;
- -Additional Act no. 17 of 19.01.2018 to the Special Credit Terms (CCS) to the Credit Agreement no. Buza / 014/2012 from 29.06.2012;
- -Mortgage agreement signed with Unicredit Bank S.A. on 19.01.2018, based on the Credit Contract no. BUZA / 014/2012 from 29.06.2012;
- -Annex no.2 dated 19.01.2018 to the Contract for the mortgage from 10.04.2017, related to the Credit Contract no. BUZA/014/2012 from 29.06.2012;
- -Annex no. 2 dated 19.01.2018 to the Contract for mortgage from 21.12.2016, related to the Credit Agreement no. BUZA/015/2016 of 21.12.2016;
- -Annex no. 3 dated 19.01.2018 to the Contract for the mortgage on 07.04.2017, related to the Credit Agreement no. BUZA/004/2017 dated 07.04.2017, as well as approving, confirming, ratifying and assuming the signing of all the aforementioned acts, on 19.01.2018, on behalf of Romcarbon SA and for it, by Mr. Radu Andrei as General Manager and Mrs. Zainescu Viorica as Financial Director, according to the powers received by decision of the board.
- **3.** Approving, confirming, ratifying and assuming in its entirety, the Decisions of the Board of Directors of Romcarbon SA no.16 from 20.12.2017 and no.2 form 12.03.2018, and the empowerment of Romcarbon SA, General manager, that on behalf of the company and in its name carry out the sale negociation, to sign all/any necessary documents and to fulfill all formalities for applying the decisions.
- **4.** Approval of 23.05.2018 as "registration date", according to art. 86 par.1 of Law 24/2017 and art.2 let.e of the C.N.V.M. Regulation no.6/2009.
- 5. Approval of 22.05.2018 as "ex-date", according to art.2 let.f of the C.N.V.M. Regulation no.6/2009.

- **6.** Updating accordingly the Articles of Incorporation of ROMCARBON S.A. following the proposals of new items on the agenda of the Ordinary General Meeting of the Shareholders convoked for 26/27.04.2018, as follows:
  - **6.1.** Art. 15 par.7 will change and have the following content:

"Upon the date of up-dating this present incorporation act, the Board of Directors consists of:

1. SI	MION	ESCU N.	DAN, R	lomanian ci	tizen, borı	n on iı	1	., r	esiding in	, str
	nı	sc	, ap.	county	, ide	entified with.	serie	s n	io iss	ued by
			by	date	of		,	CNP		.;
2. W	ANG,	YI-HAO,	Taiwane	ese citizen,	born on	in		re	siding in	, no.
	, All	ley,	Lane	, Section	1,		, identi	fied with p	assport series	
no.	•••		,	issued	by			on		
3				citizen		born on	in	,	, domiciled in	1
, st	r	nr	sc.	, ap	. county .	, identifi	ed with	series	no	
issue	d by		by dat	te of	., CNP	, Ele	ected for a	four-year t	erm, which exp	ires on
04.02	2.2020.	"								

7. Empowering the General Manager of Romcarbon SA, Andrei Radu, to carry out the necessary formalities and to sign the up-dated incorporation act of the company, as well as all the necessary documents, in order to carry out the items decided at point 6 of the E.G.M.S. decision.

The deadline for submitting at the company's headquarters the candidacy proposals for becoming company's administrator is April, 17 2018. Candidate's applications will be accompanied by a candidate's CV and will include information on the full name, domicile and professional qualification of the persons proposed for the position of administrator. The list containing information on the full name, domicile and professional qualification of the persons proposed for the position of administrator will be available to the shareholders at the company's headquarters and on the company's website www.romcarbon.com starting with 18.04.2018, where may be consulted and completed.

To the General Meeting of Shareholders are entitled to attend and to exercise voting rights the shareholders registered in the Register of Shareholders (released by the company Central Depository SA) at the reference date set at the end of the day of 17.04.2018. The shareholders can participate in person or by representative and by corespondence. Representation of shareholders can be made by other persons than the shareholders, based on a special power of attorney according to art. 92 par.10 of Law 24/2017.

Starting from 26.03.2018 till the date set for holding the GMS meetings, can be obtained by shareholders from the registered office of the company, every working day, between 9.00-17.00 or can be downloaded from the company website www.romcarbon.com, both Romanian version and English version of the following documents:

The Convocation, the total number of issued shares and voting rights at the date of the convocation, the draft decision submitted for approval to GMS, special power of attorney forms used to vote by representative, voting by correspondence forms, documents to be presented in the GMS meetings.

If case of personal voting individuals shareholders and corporate shareholders are entitled to attend the GMS meeting by simply pfroofing their identity made in the case of individual shareholders with the identity document (identity card, passport, residence permit) and in the case of corporate shareholders with the legal representative identity document (identity card, passport, residence permit). Quality of legal representative is proved by a certificate issued by the Register of Commerce or any equivalent document issued by a competent authority of the State in which corporate shareholders is legally registered, which certifies the quality of legal representative, presented in original or certified copy. Documents certifying the legal representative quality of the corporate shareholder shall be issued not more than 3 months before the GMS Convocation publication date. Documents submitted in a language other than English will be accompanied by a translation made by an authorized translator into Romanian / English.

In case of shareholders voting by representation by power of attorney the shareholders cand be represented to GMS meetings by representative who may be another shareholder or a third person. Voting by representation by meas of special power of attorney can be expressed by completing and signing the special power of attorney forms provided by the company in 3 copies out of which: a copy will be sent in writing original, at the

company registered office, the second copy will be handed to representative, so that it can prove as representative to the request of the technical secretariat of the meeting, the third will remain at the shareholder. The special/general power of attorney will be sent, if special power of attorney in original or in certified copy Procura speciala/generala va fi transmisa in format fizic, in original in cazul procurii speciale, respectiv in copie conform cu originalul under the representative's signature, if general power of attorney, so that it is recorded at the company's office reception up to the date of 24.04.2018,17.00 or by e-mail to office@romcarbon.com (in case of using electronic means, the power of attorney will be sent by electronic signature in compliance with Law no.455 / 2001), until the same date and time. Regardless of the method of transmitting the power of attorney for the GMS should bear clear and written in capital letters "POWER OF ATTORNEY FOR ORDINAY/EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS of 26/27.04.2018". A shareholder may appoint only one person to represent him in the GMS. A shareholder may appoint by power of attorney one or more alternate representatives to ensure its representation in the GMS if the designated representative is unable to fulfill its mandate. If by power of attorney are designated more alternates representatives the shareholder will determine the order in which they will exercise their mandate. The shareholder may also grant a general power of attorney valid for a period that will not to exceed three years, which empowers the representative to vote on any matter in debate of GMS, including in terms of disposal acts, provided that the power of attorney is given by the shareholder as client to an intermediate as defined in the law of capital or to a lawyer. For identification purposes the special/general power of attorney will be accompanied by the following documents: copy shareholder identification document (identity card, passport, residence permit) and copy of representative identity document for individual shareholders; copie act de identitate repezentant/mandatar persoana fizica (buletin de identitate, carte de identitate, pasaport, permis de sedere), copy representative/agent identification document lawyer accompanied by lawyers original mandate or if the representative/agent is a legal person copy of the identity document of the legal representative of the legal person representative accompanied by a certificate issued by the Register of Commerce or any equivalent document issued by a competent authority of the State in which repezentantul / agent legal person is legally registered, presented in original or certified copy. Documents submitted in a language other than English will be accompanied by a translation made by an authorised translator into Romanian / English. When completing the special power of attorney forms shareholders will consider the possibility of completing/ammending the agenda, in which case the power of attorney forms will be updated no later than on 13.04.2018, at 17.00.

Shareholders can not be represented in GMS under a general power of attorney by a person who is in a situation of conflict of interest, according to article 92 par.15 of Law no.24/2017.

The special power of attorney for representation in GMS given by a shareholder to a credit institution providing custody services will be valid without providing other documentation relating to such shareholder, if special power of attorney is made according to CNVM Regulation No.6 / 2009, is signed by such shareholder and is accompanied by an statement on own responsibility given by the legal representative of the credit institution who received power of representation by special power of attorney showing that: (i) the credit institution is providing custody services for such shareholder; (ii) special power of attorney instructions are identical with the instructions of the SWIFT message received by the credit institution to act on behalf of that shareholder; (iii) special power of attorney is signed by the shareholder. The special power of attorney and the statement on own responsibility must be deposited at the company headquarters in original, signed and, where appropriate, stamped without further formalities in connection with these documents form.

Shareholders registered in the Register of Shareholders at the reference date can express and transmit theyr vote on the matters on the agenda of the GMS by corespondence. Voting forms can be obtained at the company -Shareholder Investors Relations Department or can be downloaded from the company's website, both in Romanian and in English, starting on 26.03.2018. Vote by correspondence forms completed and signed by the shareholder shall be sent in writing, in original at the company headquarters or by e-mail at office@romcarbon.com bearing the electronic signature in compliance with Law no.455 / 2001, so that it is recorded as received no later than the date of 24.04.2018, 10:00. Regardless of the method of submission of the vote by correspondence it should bear this "VOTING capital letters **FORM** BY CORRESPONDENCE clearly written ORDINAY/EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS of 26/27.04.2018". The form of voting by correspondence will be accompanied by the following documents: copy of identity document in case of individual shareholder; copy of the identity document of the representative/agents certificate issued by the Register of Commerce or equivalent document issued by a competent authority in the State where the shareholder is registered legally certifying the legal representative quality, submitted in original or certified copy, in case of legal

persons. Documents certifying the qulity of legal representative of the corporate shareholder shall be issued not more than 3 months before the GSM Convocation publication date. Documents submitted in a language other than English will be accompanied by a translation made by an authorized translator in Romanian or English. In case the shareholder who has voted by correspondence or through a representative attend the GMS, the vote expressed by correspondence is canceled. In this situation it will be considered their vote expressed in person or by representative in the meeting.

Voting form by correspondence in GMS submitted by a shareholder for which a credit institution provides custody services will be valid without presentation of other documentation relating to that shareholder if the voting form is prepared according to CNVM Regulation No.6/2009, is signed by the shareholder and is accompanied by an statement on own responsibility of the legal representative of the credit institution which establishes that: (i) credit institution is providing custody services for such shareholder; (ii) the vote by correspondence form is signed by the shareholder and contains identical voting options mentioned by shareholder through a SWIFT message received by the credit institution from that shareholder. When completing the voting by correspondence form shareholders should consider the possibility of completing/ammending the agenda, in which case the these documents will be updated and made available no later than on **13.04.2018**, at 17.00.

One or more shareholders representing, individually or together, at least 5% of the share capital have the right to introduce items on the agenda of the GMS at the latest on **09.04.2018** (provided that each such item is accompanied by a justification or a draft decision to be adopted) and to propose draft decisions for items included or to be included on the agenda. Proposals on the draft decision may be submitted in a sealed envelope at the company headquarters in no. 132. Transylvania street, Buzau. Buzau County, up to date **09.04.2018**, 17.00, or sent by e-mail with electronic signature in compliance with Law no. 455/2001 until the same date and time at office@romcarbon.com with the written statement "MOTION FOR NEW AGENDA ITEMS FOR ORDINAY/EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS of 26/27.04.2018". Each proposed new item must be accompanied by a justification or a draft decision to be adopted at the GMS. These proposals must be accompanied by copies of identity document in case of individual shareholders; copy of the identity document of the representative / agent certificate issued by the Register of Commerce or equivalent document issued by a competent authority from the state where the shareholder is registered legally certifying the quality of legal representative, presented in original or certified copy, in case of legal persons. Documents certifying the legal representative quality of the corporate shareholder shall be issued not more than 3 months before the GMS Convocation publication date.

Each shareholder is entitled to submit, no later than the date of 06.04.2018, 10.00, questions related to items on the agenda in accordance with art. 13 of CNVM Regulation No.6/2009. Questions can be submitted in writing to the company headquarters or by e-mail with electronic signature in compliance with Law 455/2001 regarding the electronic signature at office@romcarbon.com mentioning the topic "FOR THE ORDINARY/EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS ON 26/27.04.2018". The questions must be accompanied by a copy of identity document in case of individual shareholder(natural persons); copy of the identity document of the representative/agent, certificate issued by the Register of Commerce or equivalent document issued by a competent authority in the state where the shareholder is registered legally certifying the quality of legal representative, presented in original or certified copy, in case of legal persons. Documents certifying the legal representative quality of the shareholder legal person shall be issued not more than 3 months before the publication date of the GSM Convocation.

The company will issue an overall answer to questions with the same content that will be made available on the website of the company in question and answer format.

At the date of this Convocation the share capital of the Company is of 26.412.209,6 lei, divided into 264.122.096 nominative shares, dematerialized, with a nominal value of 0.10 lei per share, each share giving right to one vote in the GMS meeting.

In the situation the provisions of the law and of the articles of association for holding the General Meeting of Shareholders on 26.04.2018, at 12.00, respectively 12.30, are not fullfild, the next meetings are convoked on 27.04.2018, at 12.00, respectively 12.30, the same place with the same agenda and shareholders registered on the same date. Additional information may be obtained by calling: 0238/711 155, int.130.

GENERAL MANAGER ANDREI RADU